Role Overview

The Financial Head will be responsible for complete financial leadership of the school group, including audit, compliance, budgeting, cash-flow management, project finance, and strategic planning for large-scale institutional expansion.

This is a key leadership position, directly reporting to the Chairman / Board.

Key Responsibilities

A. Financial Leadership & Strategy

- Act as overall financial custodian for the school group.
- Prepare long-term financial strategy aligned with expansion plans.
- Advise Chairman and Board on financial decisions, risk, and investments.
- Design robust internal controls and governance frameworks.

B. Audit & Compliance (In-House Auditor Role)

- Establish and manage internal audit systems for:
    - Fee collections
    - Payroll
    - Vendor payments
    - Capital expenditure
- Coordinate with statutory auditors, income tax, GST, and regulatory authorities.
- Ensure 100% compliance with:
    - Income Tax
    - GST
    - Trust / Society / Company regulations
    - Education department norms
- Implement fraud prevention and risk-mitigation systems.

C. Budgeting & Cash Flow Management

- Prepare annual and project-wise budgets.

- Monitor and control ₹33 Cr+ annual cash flow.
- Ensure optimal fund utilization and cost control.
- Forecast working capital requirements accurately.

D. ₹150 Crore Project Financial Handling

- Lead end-to-end financial planning for the upcoming international school project.
- Prepare:
    - Project cost estimates
    - Phase-wise fund deployment plans
    - ROI and sustainability models
- Handle:
    - Bank funding / institutional loans
    - Investor coordination (if any)
    - Builder, contractor, and vendor payment structures
- Track project cost vs budget strictly.

E. Banking & Funding

- Liaise with banks, NBFCs, and financial institutions.
- Negotiate loan terms, interest rates, and credit limits.
- Manage documentation for:
    - Project finance
    - Working capital
    - Asset financing

F. Team & Systems

- Build and supervise accounts, audit, and finance teams.
- Implement ERP / accounting software suitable for large institutions.
- Create SOPs for finance, procurement, and approvals.

Desired Candidate Profile

Qualifications

- CA (Chartered Accountant) – Mandatory

(CFA / MBA Finance is an added advantage)

Experience

- 10–20 years of relevant experience.
- Prior experience in:
    - Educational institutions / large trusts / hospitals / infrastructure projects
    - Handling ₹25 Cr+ annual turnover
    - Managing large capital projects (₹100 Cr+) preferred

Core Skills

- Strong command over:
    - Audit & compliance
    - Project finance
    - Cash-flow optimization
    - Risk management
- High integrity, confidentiality, and leadership maturity.
- Ability to work closely with promoters / trustees.

What We Offer

- Senior leadership role with direct access to decision-makers.
- Opportunity to build and control financial architecture of a ₹150 Cr landmark institution.
- Long-term growth, stability, and respect.
- Competitive compensation aligned with experience and capability.

Ideal Candidate Mindset

- Thinks like an owner, not just an accountant.
- Comfortable handling large numbers, high responsibility, and zero-error environments.
- Passionate about building world-class educational institutions.